

MY ABUNDANT HOPES, INC.

VOLUNTEER/JOB TITLE: MENTOR

COMMITMENT TIME: Long Term position with a minimum six-month commitment (3-5 hours/month) w/ possibility of f/t employment if desired.

AREAS OF INVOLVEMENT: Commitment to developing supportive relationships and co-facilitating group mentoring sessions with YME/YLE Coordinator.

RESPONSIBILITIES:

- Participates as part of the AHI team including assisting in the facilitation of program activities and lessons.
- Helps to maintain order and structure of YME/YLE Programs.
- Attends mentor orientation and training sessions before meeting youth.
- Attends ongoing mentor training and support sessions.
- Attends small group sessions on a regular basis to establish healthy relationships and to demonstrate support.
- Keeps time logs and other information as requested by YME/YLE Coordinator.
- Helps set-up for programs & helps clean up at the end of each session.
- Recognizes all members for program participation & achievements.

QUALIFICATIONS:

- Sincere desire to be personally involved with young girls & boys to help them achieve personal and career goals.
- Ability to communicate with teenagers openly and non-judgmentally.
- Ability to establish a relationship based on equal responsibility and respect.
- Practical problem-solving skills and ability to suggest and implement alternatives.
- Sensitivity to persons of different educational, economic, cultural or racial backgrounds.
- Required to maintain strict confidentiality and professional/ethical standards.
- Must have excellent communication, organization and inter-personal skills.
- Experience in leading, teaching and/or in youth development work desired but not required.
- Access to computer, printer, e-mail or fax machine required.
- Must be a self-starter/motivator.
- Good verbal and written communication skills
- Strong listening skills.